

APPENDIX D

Bylaws of the Budget Committee

Ontario-Montclair School District

**BYLAWS
BUDGET COMMITTEE
FOR SPECIAL EDUCATION**

**ARTICLE I
NAME**

The name of this organization shall be the Ontario-Montclair School District Budget Committee for Special Education, referred to hereafter as Budget Committee.

**ARTICLE II
DUTIES AND RESPONSIBILITIES**

The duties and responsibilities of the Budget Committee for Special Education include the following:

Review and discuss the Annual Budget Plan of the Ontario-Montclair School District Special Education Local Plan Area (SELPA) prior to the required public hearing and approval by the Ontario-Montclair School District Board of Trustees (Board).

As necessary, review, monitor, and recommend revisions to the Annual Budget Plan during the fiscal year.

Receive and/or provide updates on local, regional, state, and federal special education financial or budgetary matters.

Discuss and review the financial implications of potential significant changes to Ontario-Montclair School District (District) Special Education programs or other District programs that may financially impact the SELPA.

Discuss and review the financial implications to the SELPA of potential significant changes planned or implemented by other SELPAs and/or other school districts.

Discuss and review any necessary changes in SELPA and/or District budget policies and procedures and make recommendations to the SELPA Executive Director.

**ARTICLE III
MEMBERSHIP**

3.1 Composition. The Budget Committee shall be composed of the Chief Financial Officer, the Coordinator of Fiscal Services, a Budget Analyst, a Special Education Director II, a Program Specialist, and a site administrator.

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